

Present: Deborah Tiffany (Chair), Michael Kitcatt, Sheila Bratt, Sarah Turner, Sarah Shimmin, Rich Morgan and Will Edmondson.

In Attendance: Ruth Taylor (Clerk to the Governing Body) and Ed Senior (Deputy Principal)

1. **Appointment of Chair:** Deborah Tiffany was unanimously appointed Chair of the Committee for the year. Deborah gave notice that she would not be able to attend the March meeting.

2. **Apologies:** Iain Macleod.

3. **Standing Items**

- (i) No declarations of interest were received.
- (ii) Those items referring to individual governors, prospective governors, members of staff or students were identified as confidential.
- (iii) No urgent business was identified.

4. **Appointment of External Governor (Legal)**

- (i) The Clerk presented her report reminding governors that the former external governor (legal), Tom Bartley-Smith had resigned from the role of governor in the summer term. She reported that in seeking a replacement she had written to local firms in Worcester providing details of the role and inviting expressions of interest, although none were received. She had also canvassed current governors and Gill Slater had provided details of a potential candidate, a retired Circuit Judge, Toby Hooper. Following receipt of his application form, Toby was interviewed by the Clerk and the Principal on Friday 30th September 2016, and the Principal provided Toby with a tour of the College.

The Clerk reported that Toby had responded well at interview applying his skills/experiences to the role of governor and demonstrating a keen interest in the College. The Principal concurred and reported that it had been apparent the Toby had taken the time to research the role and the College prior to interview.

The Committee **agreed to recommend** the appointment of Toby Hooper as external governor (legal) to the Governing Body for a period of four years.

5. **Closing Standing items**

- (i) Risk Management: No additional risk management issues were identified.

- (ii) Impact: The appointment of high calibre governors would help to secure the future of the College and the provision of services for students.
- (iii) Any Urgent Business: No urgent business was identified.
- (iv) Date of Next Meeting: Wednesday 16th November 2016.

The meeting finished at 5.50 p.m.

Signed:.....
Deborah Tiffany (Chair)

Date:.....