

# Remote Learning

## A guide for parents and guardians

**Teaching and Learning** - If your son or daughter is asked to self-isolate or the College is asked to enter a period of remote learning our students will continue to follow the curriculum sequence that they would have studied in College. Class teachers will 'teach' their students via our chosen online platform of Microsoft Teams or provide resources that can be accessed through Moodle and student email. Our teachers will make use of high quality on-line and off-line resources as they continue to deliver our curriculum expectations.

**What can you do?** - Please ensure that your son or daughter has access to a quiet space that is free from distraction. Remind them that they can access remote lessons through the calendar in Teams. The microphone and camera should be switched off to allow a better connection. It is important to check emails regularly so that students can remain in contact with staff and tutors to allow us to work in partnership to achieve the best outcomes.

**Support** - We value the support that you can offer to your son or daughter. Statistics show that parents really can make the difference. A useful video is available to familiarise yourself with Microsoft Teams to help support remote learning at: <https://support.microsoft.com/en-us/office/distance-learning-with-microsoft-365-guidance-for-parents-and-guardians-89d514f9-bf5e-4374-a731-a75d38ddd588>

Our Digital Learning Coordinator has also produced several videos to support remote learning which are available on our website.

**Keep updated** - Assessment is crucial in allowing teachers to give the feedback needed to ensure progress. Teachers will be setting regular tests and assignments to monitor progress. Make use of the parental portal to allow you an overview of progress and attendance. Subject teachers and tutors are always happy to respond to any queries, so please do keep in touch.

## 4 things to do with your son or daughter



1. Remind your son or daughter of the principles of the Worcester Working Week:  
[www.wsfc.ac.uk/worcester-working-week](http://www.wsfc.ac.uk/worcester-working-week)  
We expect students to follow their normal timetable as closely as possible which includes independent study and any workshop sessions that students would access in College. Revisiting work helps achieve successful outcomes. Information regarding various revision strategies is available on our website along with a helpful video.
2. We recognise that this a challenging time and would like to reassure our students that we are here to help. Please do get in touch if there are issues in accessing remote learning. Many lessons and learning materials have been recorded and are accessible via Teams.
3. Make a plan together about the College work they need to complete and work with them to prioritise what they need to focus on. Encourage your son or daughter to make a list of any gaps in their learning. Staff at College will then be happy to put plans in place to bridge these gaps. Understand how your son or daughter is maintaining contact with College and submitting any work to be checked online.
4. Encourage your son or daughter to make the most of their learning. Suggest they listen to podcasts which interest them, make them feel good and inspire them. Please take time to listen to what our students say about remote learning and keeping safe during the COVID-19 pandemic:  
<https://youtu.be/STpEPHjsjDQ>