

Risk Assessment April 2022

This document demonstrates how WSFC will comply with the Government's 'living with COVID' strategy whilst providing a high quality, broad curriculum. This plan will promote staff and student safety, whilst considering the wider health implications of decisions and ultimately ensuring that students will have the same level of educational choices and opportunities as previous years. We will follow the UKHSA guidance as with other infectious diseases ([Health protection in education and childcare settings - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/health-protection-in-education-and-childcare-settings)) and take account of any advice provided by the local health protection team as appropriate. The College has an Outbreak Management Plan and, if advised by the local health protection team, this will be implemented. The College will also refer to the Emergency Planning and Response Guidance ([Emergency planning and response for education, childcare, and children's social care settings \(publishing.service.gov.uk\)](https://www.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/85444/emergency-planning-and-response-for-education-childcare-and-childrens-social-care-settings)) and the Good Estates Management for Schools ([Health and safety - Good estate management for schools - Guidance - GOV.UK \(www.gov.uk\)](https://www.gov.uk/guidance/health-and-safety-good-estate-management-for-schools)) as required.

Our approach is to promote the following key principles:

- Not come into College if you return a positive COVID test until you have completed five days of isolation (staff) or three days (students);
- Effective hand hygiene (hand washing and sanitising);
- Effective respiratory hygiene (Catch it, kill it bin it);
- Appropriate cleaning regimes;
- Maintaining good ventilation
- Staff and students to be encouraged to receive further doses of the vaccination/booster as appropriate.

Risk Description	Control measures and mitigating considerations	Person Responsible	Notes
Infected staff or students attending college with or without symptoms	<ul style="list-style-type: none"> All students and staff to be regularly reminded of the importance of staying at home if they test positive for COVID or if they have a temperature. Surgical standard PPE to be worn by first aiders treating individuals with a temperature. Staff and students permitted to wear face coverings in communal areas and in the classroom at their discretion and requested in some instances where staff member or student has significant underlying health condition. If someone is physically sick use absorbent crystals to cover the area which is then kept closed for enhanced cleaning. 	EYS CJH	Key safety messages to be placed on screens around college and reinforced by College staff. First Aiders provided with FFP3 face coverings in addition to existing PPE arrangements. PPE in grab bag.

Risk of transmission via large gatherings	<ul style="list-style-type: none"> No restrictions on assemblies and large gatherings (including cross-College meetings) however the College will take a view based on the local public health context in relation to rates of infection. SLT will communicate key messages via an electronic briefing. 	EYS EYS	Where appropriate, the organiser of meetings should consider whether any attendees have underlying health conditions and would benefit from joining remotely. If local infection rates increase, the organiser should consider appropriate mitigation e.g. ventilation and distancing.
Virus spread by touching of surfaces	<ul style="list-style-type: none"> Appropriate cleaning arrangements in place including additional cleaning of frequently touched surfaces. All cleaning products in line with industry and British Standards as per national guidance. Wipes to be provided for students to clean resources and move to online resources encouraged. Students should bring their own resources e.g. pens and paper. Centrally available if required. Teaching staff to be able to clean their own desk space as required, as well as additional cleaning regime To mitigate any increased risk to cleaning staff they have been informed of COVID related cleaning protocols. Training and supervision including correct use of PPE. Where a cleaner is in a location where known or suspected individual may have been or for cleaning bodily fluids they will be provided with enhanced PPE to include respirator style face mask and eye protection. Showers and changing facilities available for cleaning staff and first aiders to clean themselves & change clothes on site. Cleaners are using the corner of the main hall for meeting and putting on PPE and are storing valuables in lockers. PPE to be double bagged and left for 72 hours before disposable. 	CJH CJH CJH	Updated training on how to safely put on and take off PPE.
Infected member of the public transmitting the virus	<ul style="list-style-type: none"> Visitors and contractors to be made aware of protocols and the need to not come onsite if they have a temperature or test positive. 	EYS/DJB	Face coverings may be requested at the discretion of the member of staff.

	<ul style="list-style-type: none"> Deliveries to continue to be taken to designated location. 		
Loss of key personnel as a result of COVID-19	<ul style="list-style-type: none"> Attendance will be compulsorily for staff and students alike, unless they test or have a temperature. All line managers have department operational plans detailing how they will deal with absences due to self-isolation etc. 	EYS JLJ	Students and parents provided with out of hours College contact. Proforma issued to staff for work to be set in the event of absence. Cover Co-ordinator and Supervisor in post to assist with lesson cover. Students informed to regularly check emails and Teams messages for any change to delivery as a consequence of staff absence.
Potential of disruption caused by further lockdown or the need for hybrid delivery due to increased restrictions	<ul style="list-style-type: none"> Remote learning policy in place should there be future disruption. 	JLJ	Remote learning plans in place and students reminded of how to access remote lessons and resources should the need arise.
Increased anxiety and other mental health presentations by students	<ul style="list-style-type: none"> Staff to monitor student's wellbeing and be alert to potential need for greater emotional support if they have suffered or suffer a COVID-related bereavement or long term effects of COVID. Signpost to support services and external resources 	JUF JUF	
Staff welfare. Increased anxiety and other mental health presentations by staff	<ul style="list-style-type: none"> Proactive line management and discussion of concerns with colleagues. Signposting to EAP and other support resources 	LMs DJB	
Increased risk of COVID for high risk staff and students.	<ul style="list-style-type: none"> Individual discussions and risk assessments with staff in high risk groups and additional mitigation as appropriate. Individual discussions with students and parents in high risk groups and additional mitigation as appropriate. 	EYS	Individual risk assessments for staff in high risk groups. Staff, students and parents emailed to suggest that students with particular concerns discuss these with their tutor or EYS.