

Application for College Financial Support for Students Academic Year 2023/24 ONLY (Annual Application Is

Please complete this form in BLACK INK and in BLOCK CAPITALS and take it to the Student Travel and Finance Officer with ORIGINAL financial evidence (all pages please). Please DO NOT submit this form WITHOUT the CURRENT Tax Credit Award Notice (TC602) dated 2023-2024, OR 3-months full statements of Universal Credit, either printed or emailed as a PDF document. P60 and 3 months' payslips can be provided if a household is not in receipt of any benefits.

Please complete all 7 sections – enter N/A or No where appropriate.

Make sure you sign and date the application on the last page.

SECTION 1: Stud			NII	
Student Name:		Student ID	Number:	
Your date of birth		Your age (in years)	on 31 August 2023	
DI	D/MM/YY			
Your home address		Your term time add	ress (if different from h	ome address)
Please state your national	ity			
i lease state your flational	пу			
Have you always lived in t	he UK? Yes	No		
Thave you always lives in t	100			
If No, where have you live	d?	From	То	
·				
		DD/MM/	/YY	DD/MM/YY
Parent(s) / Carer(s	e) who you live w	ith		
raient(s) / Carent		1(11		
Surname	First Name	Date of I	oirth	
How many children live in	the household who are ur	ider 18 and in full time	education (including the	ne applicant)
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Financial Assistance

SECTION 2: Education Bursary

A Bursary of up to £1,200 a year for **STUDENTS** in care, care leavers, **STUDENTS** who receive Income Support/Universal Credit in their own right or those in receipt of Employment Support Allowance and Disability Living Allowance.

Yes – Choose one of the below:	No				
I am in Care/classed as 'Looked After Child' by the Local	al Auth	ority			
I am in receipt of Employment Support Allowance or Un Personal Independent Payment	iversa	l Cred	it and Disa	bility Living A	Allowance o
I have been in Care and am now classed as a 'Care Lea	aver'				
I am in receipt of Income Support or Universal Credit be or financially supporting myself and someone who is de as a child or a partner.					

This bursary is based on an assessment of need and £1200 will not automatically be rewarded.

SECTION 3: TRAVEL

Eligible students whose total household income is below £35,000 a year and live more than 2 miles from College will be awarded a termly Severn Card or term-time tickets if travelling by train.

If you are applying for support towards travel you must complete the online application to Worcester County Council at SchoolTransportApplication (worcestershire.gov.uk) before submitting this Financial Support Application Form. Please enter the reference number of your application below, **do not** make any payment to Worcester County Council.

Travel Assistance required – Yes No				
Please provide the shortest walking distance from your hom	ne to College miles			
Please provide the refence number from Worcester County Council for your Severn Card				
application EDT				

SECTION 4: Additional Support - Discretionary Bursary

The 16 -19 discretionary bursary is designed to help students with essential costs who otherwise might be inhibited from participating in a College course for financial reasons.

Eligible students whose total household income is less than £35,000 would be awarded additional support for course fee's, equipment, stationery, books, compulsory trips, and other related expenditure.

The total award made to individual students will normally be a maximum of £400, the annual allowance.

Please provide details of the courses and that you may be undertaking.

Course

- 1.
- 2.
- 3.

Students may be eligible for free meals if they or their	parents are in receipt of one or more of the following benefits:			
Income Support, income-based Jobseekers Allowance, income-related Employment and Support Allowance (ESA), support under part VI of the Immigration and Asylum Act 1999, the guarantee element of State Pension Credit, Child Tax Credit (provided they are not entitled to Working Tax Credit and have an annual gross income of no more than £16,190, as assessed by Her Majesty's Revenue and Customs (HMRC)), Working Tax Credit run-on – paid for 4 weeks after someone stops qualifying for Working Tax Credit, UC with net earnings not exceeding the equivalent of £7,400 pa (after tax and not including any benefits you receive).				
Working Tax Credit is not a qualifying benefit for	free meals.			
Yes – evidence required No – but I would like to a	pply for discretionary meals – see section 6 No			
SECTION 6. Passan for Discretionary An	unlication (VOII MUST COMPLETE THIS SECTION)			
•	oplication (YOU MUST COMPLETE THIS SECTION)			
	ce to support families where household income falls marginally are exceptional circumstances which impacts the family welfare			
SECTION 7: Student Payment Details - o Bursary, Free Meals or Discretionary Mea - Complete ALL the boxes below WITH THE STUDE				
 If we pay support to you monies will be paid directly Make sure your account can accept BACS Direct C (we cannot pay into Post Office Accounts) 	y into your bank account			
Bank Name (e.g. HSBC)				
Branch Location (e.g. Worcester Broad St)				
Name of Account Holder (e.g. Mr J Bloggs)				
Sort Code				
Account Number				

SECTION 5: Free Meals

Declaration					
By signing in the box below:					
YOU UNDERSTAND THAT:					
A successful award in one year does not guarantee a future each academic year.	successful award in one year does not guarantee a future award. New evidence of eligibility must be submitted ach academic year.				
Each application is accessed based on 'relative financial ne	ach application is accessed based on 'relative financial need' and all applications may not be successful.				
Recipients must evidence good attendance, punctuality, prowithheld if attendance falls below 90%.	Recipients must evidence good attendance, punctuality, progress, and behaviour. Allocation of funding maybe withheld if attendance falls below 90%.				
Any change of circumstance, e.g. change in benefit or employment status must be reported to the Student Travel and Finance Officer immediately.					
Any student in receipt of travel allowance, who leaves College before completion of their course will be required to return their bus pass to the Student Travel and Finance Officer immediately.					
YOU CONFIRM THAT:					
• The information you have given on this form is – to	the best of your kn	owledge - correct and true.			
YOU AGREE THAT:					
 Worcester Sixth Form College can process your per Learning Agreement in order to assess your eligibility personal information relating to anyone else on this 	ty for the Financial	Support Fund. If you have given			
For details of the Worcester Sixth Form College's Financial Student-Financial-Support-Policy-2023-24.pdf (wsfc.ac.uk)	Support Policy, ple	ease refer to our website –			
Write (in BLOCK CAPITALS) your name in this box					
Sign your name in this box (STUDENT SIGNATURE)					
PARENTS / CARERS SIGNATURE					
Write today's date in this box					
When you have completed this form you should take it (with and Finance Officer at the College.	all the financial ev	vidence required) to the Student Travel			
Confidentiality: Applications are only seen by staff involved in the delivery necessary for additional supporting information to be sought from other Co	y of College Financial S Illege staff in order for a	upport Fund. From time to time it may be decision to be made.			
Data Protection Act 1998: Worcester Sixth Form College is a data controller in terms of the 1998 legislation. Staff follow College Policies in matters of Data Protection. The data requested on this form and any other supporting information is covered under the notification provided by the College under the Data Protection Act. Personal Data will be used solely for the purposes related to your application for financial support. The data you provide will not be passed to any other third party without your prior consent, except where the College is required to do so by law. Any formal enquiries concerning the use of data noted here should be addressed to the Data Protection Officer.					
If you need any further information or help with making an application, please contact us: Telephone (01905) 362616 Email us: jenny.jones@wsfc.ac.uk Visit our website: www.wsfc.ac.uk					
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