

## **FEES & CHARGING POLICY**

### **AIM**

To clarify the fees and charges payable to the College.

### **RESPONSIBILITY**

It is the responsibility of the Principal to ensure that fees and charges for are fair and consistently applied in accordance with the policy.

### **Tuition Fees**

No tuition fees are charged to students aged 16-18 in respect of courses for which funding is claimable from the DfE (age 18 being defined as aged under 19 on 31st August prior to the start of their programme of study).

Students who are fully funded at other institutions, which have an agreement to buy into College courses, will not be charged directly. However, their institutions will be charged, as appropriate, the full-time fee or a proportion of the full-time fee.

### **Examinations**

All 16-18 students who are full time at the College are entitled to be entered free of charge once for each exam/module that their learning agreement includes, provided that they have met College requirements on attendance and submission of work.

Students on English and Maths GCSE resit programmes will be entered free of charge for examinations in the summer series. Should a student wish to enter for the November entry, the examination entry fees will be payable by the student (or their parent/carer) and reimbursed if a grade 4 or above is achieved.

The College pays examination entries in good faith. Where a student fails to attend external examinations without good reason i.e. there are no extenuating circumstances such as illness or bereavement, an invoice to cover any associated costs will be issued or a deduction made from the refundable deposit where applicable.

Individuals who register as an external candidate for examinations will be liable to pay the full cost of examination entry and an administration fee.

### **Student ID Badges**

It is College policy that students must carry their College ID badges at all times. Where the badge is lost or a student frequently forgets, a fee is chargeable for a replacement (unless the student is in receipt of financial support).

### **Other Fees and Charges**

Certain other fees are chargeable, for example, trips and visits, books and materials to be retained by the student and will include some refundable deposits to cover loan of College resources.

### **Monitoring**

This policy will be regularly reviewed by the Senior Leadership Team and shared annually with the Finance & Resources Committee for approval.

Item:	Charge:
<b>Tuition Fees:</b> <ul style="list-style-type: none"> <li>• Under 19, U.K. resident</li>   <li>• students from other colleges</li> </ul>	<ul style="list-style-type: none"> <li>• No charge</li>   <li>• Charge would be determined based upon funding received by 'home' college plus an admin fee and charge for learning support</li> </ul>
<b>Examination entry fees</b>	Dependant on the subject and nature/number of the examinations
<b>Replacement ID badge</b> <ul style="list-style-type: none"> <li>• ID badge</li> </ul>	<ul style="list-style-type: none"> <li>• £1.50</li> </ul>
<b>Music lessons</b>	£17.00 per half hour (£8.50 where subsidised for Music and Performing Arts students)