Minutes of the Local Governing Body Meeting held on Wednesday, 3rd June 2026 at *5.30 pm*

Governors Present:	Sean Devlin (Chair)	Andrew Forth	Paul Rushton
	Matthew Adams	Tom Gregory	Ed Senior
	Wisal Bashar	Sheena Payne-Lunn	Jamie Willmore
	Elle Beale	Wendy Pickess	Sam Wilson
	Grahame Davies	Chantal Pottage	

In Attendance:	Sheila Boniface	(Chair of Trust Board)
	Jane Jenkins	(Vice Principal)
	Jo Payne	(Clerk to the Local Governing Body)

1. Apologies: James Adnett and Alex Gwinn

2. Opening Standing Items

(i) There were no declarations of interest relevant to the agenda.
(ii) No confidential items were identified.
(iii) No urgent business was identified.

3. Inclusion

The Senior Leader for Inclusion delivered a presentation to governors on her first months in post and included the following key points:

- The senior lead role was new role for the College and incorporated acting as SENCO, managing Learning Support and overseeing the response to students with medical needs, the College first-aid response, literacy and support for students with English as an additional language and also overseeing the celebration of equality and diversity;
- The main Inclusion principles and priorities as incorporated into the policy and strategy were outlined;
- As well as writing an Inclusion Strategy and policy, the SEND indicators on the Portal have been reviewed and termly reviews of SEND students was taking place including triangulation with pastoral and safeguarding teams;
- Meetings with high schools to discuss transitions of SEND students was now taking place and a MAT SENCO networking group has been established;
- Learning walks to lessons of SEN student had started with a view to reviewing adaptations in place and providing advice and guidance to teachers on further adaptations or strategies;
- The LRC has been upgraded to incorporate zoning so that the needs of different types of learners and there are plans to invest in a room renovation to create a SEND base;
- 5 further Learning Support Assistants appointed to prepare for increasing numbers of SEN and high needs learners with some staff having responsibility for specific areas such as EAL;
- Specific groups for students with EAL resitting English GCSE will be in place for next year.

In response to challenge from governors the following was noted:

- 190 students have a recognised special educational need. This year there were 18 students with an EHCP, 8 of which required in-class support. Next year it is likely that at least 40 students will have an EHCP of which 18 will require in-class support;
- The Local Authority have had funds devolved to them from the DfE aimed at enhancing SEN provision, but the process for post-16 establishments putting their case for an allocation is unknown;
- There has been a high turnover of LSA's which it has been attempted to address through a review of pay and also the allocation of additional responsibilities e.g. ADHD, SEN student voice;
- There is a challenge for the College with increasing SEN in ensuring that standards of attainment and behaviour are maintained and whilst policies and procedures might be adapted, these cannot undermine College expectations and policies need to be applied fairly;
- Transition days were planned in June for applicants with SEN, anxiety etc.

Governors **thanked** the Senior Leader for Inclusion for an informative presentation and for the excellent work she had done and what had been achieved in a short period of time.

4. Minutes

(i) Minutes of the meeting on Wednesday, 25th February 2026

The minutes were **confirmed** as a correct record and signed by the Chair and an update was provided on the action points. The Local Governing Body **noted** the update provided.

5. Finance & Resources

(i) Finance & Resources Committee minutes: 20.05.26

The draft minutes of the Committee were **received** and the Committee. The Local Governing Body **noted** the contents and **approved** the recommended budget for 2026-27.

6. Quality Assurance

(i) Curriculum & Quality Committee minutes: 13.05.26

The draft minutes of the Committee were **received** and the contents **noted**.

7. Governance

(i) Trust Board Summary

The Chair of the Trust Board raised the following points:

- The Strategic Plan for the Trust is reviewed annually by the Board. This runs out next year and it is intended that quality metrics will be identified, against which Trustees will be able to check the progress of each academy. The Board have an extra meeting planned to discuss the plan and any areas of focus from the White Paper. The CEO met the Regional DfE Director who has offered to help in relation to localism;
- The Trust has been in a consolidation period and the White Paper is supportive of Trust's growing with the suggestion that standalone academies should look to join Trusts. In terms of the Trust's appetite, it would depend on existing skillsets, for example, there is no primary phase experience, whereas it has secondary and post-16 expertise.

The Local Governing Body noted the update provided.

(ii) Clerk's Update

The Clerk presented her report and raised the following points:

- A speculative enquiry was received expressing interest in a role as governor. The individual had extensive experience and would help bolster numbers on the Finance and Resources Committee. The interest was received after the meeting of the Curriculum and Quality Committee. The appointment of Rachael Dobson as external governor was therefore put to the LGB for recommendation;
- The Curriculum and Quality Committee recommended the reappointment of Tom Gregory as external governor;
- A Student Exclusion Appeal Panel recommended that the College should consider whether the adaptations it makes to the disciplinary process for students should be formalised and added as an appendix to the Student Conduct Policy and documents when these adaptations might be considered and consider documenting the support offered where there is an SEN need identified and where this is declined, having parents sign to acknowledge the support offered and their confirmation that this has been declined. Both of these actions have already been adopted by the College;
- The meeting schedule for next academic year was shared;
- It has proven difficult to identify a date for a strategy morning so to avoid the need for governors to give up an extra morning or evening, it was proposed that additional training and preparation ahead of impending inspection be incorporated within Local Governing Body meetings during 2026-27 with the expectation, therefore, that these meetings will last for 2 hours.

The Local Governing Body **recommended** to the Trust Board the reappointment of Tom Gregory and appointment of Rachael Dobson as external governors and members of the Finance and Resources Committee for four-year terms and **noted** the contents of the Clerk's update. The meeting schedule for 2026-27 was **approved**.

(iii) Stakeholder Feedback

Governors provided updates on visits in the following areas on safeguarding, mental health and wellbeing and careers. The strength of the work of teams in these areas was noted. Governors were thanked for visiting to provide support and challenge and their feedback reports were **noted**.

8. Policy Review

(i) Inclusion Policy and Inclusion Strategy

The Local Governing Body approved the Inclusion Policy and Inclusion Strategy.

(ii) Trust Policies

The most recently approved Trust policies were **noted** with all available in full on the Trust/College website as appropriate.

10. Closing Standing Items

(i) Chair's Action: No Chair's action had been taken since the last meeting.

(ii) Health and Safety:

(iii) Risk Management: No additional risk management items were raised.

(iv) Any Urgent Business: The Chair of the Trust Board requested to feedback in relation to the challenge discussed at the Curriculum and Quality Committee around defining senior postholders and ensuring parity of pay for similar roles. The Chair of the Trust Board advised that they were tendering for an external review with the aim of benchmarking senior posts in terms of role, remits and pay to address any potential disparity.

(v) Date of Next Meeting: 9th September 2026

The Chair of the Local Governing Body thanked Wisal Bashar for her work as Student Governor and wished her well for the future.

The Chair of the Trust Board and the Chair of the Local Governing Body both shared some words of thanks for the Principal and wished him well for his retirement. The Principal then delivered his parting speech.

The meeting closed at 7.02pm.

Signed: …………………………………………………… Date: ……………………
Sean Devlin (Chair)

LGB ACTION POINTS ARISING FROM MEETING ON 3RD JUNE 2026

Report Reference	Action Point	Person Responsible	Completion	Check
N/A				

ACTION POINTS BROUGHT FORWARD

Report Reference	Action Point	Person Responsible	Completion	Check
LGB/26.11.25/3	Produce and share, in due course, Osted narratives in relation to all areas within the inspection remit.	EYS/JLJ	Ongoing	
LGB/26.11.25/3	Identify questions governors might be asked and produce crib sheets as appropriate.	JJP/JLJ	Ongoing	

ACTION POINTS COMPLETED

Report Reference	Action Point	Person Responsible	Completion	Check
LGB/25.02.26/3	Complete online Prevent training.	Governors	13/04/26	✓
LGB/25.02.26/6(i)	Share form inviting governor availability for strategy morning.	JJP	ASAP	✓
LGB/26.11.25/3	Identify a summer term opportunity for strategic discussion in relation to inclusion and the identification and removal of barriers.	EYS/JJP	February 2026	

* Denotes amended action point.